INFORMATION TECHNOLOGY COMMITTEE
MINUTES
April 5, 2006

PLACE: Room 119   TIME: 8:30 A.M.

ITC MEMBERS ATTENDING: Hovell, Penn. Plehaty, Lovello, Shea, Crary, Benitez, Ginsberg, Agresta, Gray, Adams, Goersch

Approval of Minutes – March 1, 2006
Mr. Plehaty made a motion to approve the March 1, 2006 ITC meeting minutes as written. That motion was seconded by Mr. Penn and unanimously approved.

Land Use Software Update - Ginsberg
Mr. Ginsberg updated the group on CityView Phase I implementation. He noted that this project went live last week and it has truly been successful. It has especially been embraced by the building inspectors who are now directly entering building inspection information. Progress continues to be made on this worthwhile project which was completed on time. Mr. Ginsberg did note that the CityView installation did coincide with the peak spring building season and the spring workload which is now in full gear.

Installation of Technology in Schools - Shea
Ms. Shea explained the various technologies within the Darien schools. She summarized the various training and smart boards used and specifically referred to her e-mail sent out to ITC members yesterday with the school technology plan. She said that at this point, nothing was cut by the Board of Finance within the technology budget but the timing on some projects was changed.

Update on Town Activities - Crary
Mr. Crary updated the ITC on yesterday's Website Committee meeting. One of the issues discussed at that meeting was how the departments will take "ownership" of their various web pages. He said that some departments have their own website which presents issues that need to be addressed. He said effective May 1st the new Town web address will be *www.darienct.gov*. The Town will be spending the next few weeks transitioning to that new web address by changing letterhead and putting together a press release and other publicity. He noted that intranet development will also be pursued in the very near future.

Mr. Crary also explained that GIS conversion is in next year's budget. Mr. Ginsberg explained that a GIS demonstration was held in the IT training room by Nancy Sarner for RTM PZ&H members yesterday. This demo was helpful in RTM members better understanding the use and the valuable tool that GIS is.

Library Activities - Gray
Mr. Gray suggested that Mr. Crary investigate using *http://www.basecamphq.com* as a potential intranet development tool.

Police Technology Activities - Lovello
Chief Lovello noted that one file server was now installed and operational. Mr. Adams confirmed that all work stations at the police station now meet specifications and are ready to go.

Cable - Dever

Mr. Crary explained in the absence of Mr. Dever that the Town is waiting for more audio equipment. Very soon they expect that the public meetings in room 206 will be able to be shown on cable television.

Any Other Business - Hovell

Mr. Hovell confirmed that a new scale at the DPW scale house was approved by the Board of Finance last night. He also officially welcomed Jerry Goersch of the Darien Technology Foundation. Mr. Goersch briefly outlined the grant process used by the Technology Foundation.

There being no other business, the meeting was then adjourned at 9:08 A.M.

Respectfully submitted,

Jeremy B. Ginsberg

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